

**WHAT IS CLAIMED IS:**

- 1 1. A method of analyzing resources for a reduction action, the  
2 method comprising:  
3 identifying a skill group that includes surplus human  
4 resources;  
5 selecting one or more employees data records corresponding  
6 to the identified skill group;  
7 analyzing evaluations corresponding to the selected  
8 employee data records; and  
9 choosing a surplus group of employee data records from the  
10 selected employee data records based on the analysis.
- 11 2. The method as described in claim 1 further comprising:  
12 sorting the selected employee data records by the  
13 evaluations;  
14 receiving a surplus percentage corresponding to the skill  
15 group; and  
16 selecting the surplus percentage from the low end of the  
17 sorted employee data records.
- 18 3. The method as described in claim 1 wherein the skill group  
19 includes a skill level.
- 20 4. The method as described in claim 1 further comprising:  
21 identifying an employee corresponding to one of the  
22 employee data records to evaluate;  
23 retrieving an evaluation template from a plurality of  
24 evaluation templates corresponding to the identified  
25 employee's skill group;

7       evaluating the identified employee using the retrieved  
8        evaluation template; and  
9        storing the identified employee's evaluation in a data  
10       store stored on a nonvolatile storage area.

1       5. The method as described in claim 1 further comprising:  
2        comparing the chosen surplus employee data records with  
3        non-surplus employee data records, wherein both the  
4        chosen surplus employees and non-surplus employees  
5        have a common skill group;  
6        identifying one or more of the surplus employee data  
7        records as non-surplus employee data records based on  
8        the comparison; and  
9        changing the identified surplus employee data records to  
10       non-surplus employee data records based on the  
11       identification.

1       6. The method as described in claim 1 further comprising:  
2        reviewing the chosen surplus group of employees based on  
3        one or more surplus criteria; and  
4        rejecting one or more of the chosen surplus data records  
5        based on the reviews.

1       7. The method as described in claim 6 wherein at least one of  
2        the surplus criteria is selected from the group consisting  
3        of organizational surplus guidelines, local laws, state  
4        laws, and national laws.

5       8. An information handling system comprising:  
6        one or more processors;  
7        a memory accessible by the processors;

one or more nonvolatile storage devices accessible by the processors; an resource analysis tool to analyze surplus resources in a resource reduction action, the resource analysis tool including: means for identifying a skill group that includes surplus human resources; means for selecting one or more employees data records corresponding to the identified skill group; means for analyzing evaluations corresponding to the selected employee data records; and means for choosing a surplus group of employee data records from the selected employee data records based on the analysis.

- 1 9. The information handling system as described in claim 8  
2 further comprising:  
3 means for sorting the selected employee data records by the  
4 evaluations;  
5 means for receiving a surplus percentage corresponding to  
6 the skill group; and  
7 means for selecting the surplus percentage from the low end  
8 of the sorted employee data records.
  
- 1 10. The information handling system as described in claim 8  
2 further comprising:  
3 means for identifying an employee corresponding to one of  
4 the employee data records to evaluate;

5 means for retrieving an evaluation template from a  
6 plurality of evaluation templates corresponding to the  
7 identified employee's skill group;  
8 means for evaluating the identified employee using the  
9 retrieved evaluation template; and  
10 means for storing the identified employee's evaluation in a  
11 data store stored on a nonvolatile storage area.

1 11. The information handling system as described in claim 8  
2 further comprising:

3 means for comparing the chosen surplus employee data  
4 records with non-surplus employee data records,  
5 wherein both the chosen surplus employees and non-  
6 surplus employees have a common skill group;  
7 means for identifying one or more of the surplus employee  
8 data records as non-surplus employee data records  
9 based on the comparison; and  
10 means for changing the identified surplus employee data  
11 records to non-surplus employee data records based on  
12 the identification.

1 12. The information handling system as described in claim 8  
2 further comprising:

3 means for reviewing the chosen surplus group of employees  
4 based on one or more surplus criteria; and  
5 means for rejecting one or more of the chosen surplus data  
6 records based on the reviews.

1 13. The information handling system as described in claim 12  
2 wherein at least one of the surplus criteria is selected

3       from the group consisting of organizational surplus  
4       guidelines, local laws, state laws, and national laws.

1   14. A computer program product stored in a computer operable  
2       media for analyzing resources for a reduction action, said  
3       computer program product comprising:

4       means for identifying a skill group that includes surplus  
5       human resources;

6       means for selecting one or more employees data records  
7       corresponding to the identified skill group;

8       means for analyzing evaluations corresponding to the  
9       selected employee data records; and

10      means for choosing a surplus group of employee data records  
11       from the selected employee data records based on the  
12       analysis.

1   15. The computer program product as described in claim 14  
2       further comprising:

3       means for sorting the selected employee data records by the  
4       evaluations;

5       means for receiving a surplus percentage corresponding to  
6       the skill group; and

7       means for selecting the surplus percentage from the low end  
8       of the sorted employee data records.

1   16. The computer program product as described in claim 14  
2       wherein the skill group includes a skill level.

1   17. The computer program product as described in claim 14  
2       further comprising:

3       means for identifying an employee corresponding to one of  
4               the employee data records to evaluate;  
5       means for retrieving an evaluation template from a  
6               plurality of evaluation templates corresponding to the  
7               identified employee's skill group;  
8       means for evaluating the identified employee using the  
9               retrieved evaluation template; and  
10      means for storing the identified employee's evaluation in a  
11               data store stored on a nonvolatile storage area.

1       18. The computer program product as described in claim 14  
2               further comprising:

3       means for comparing the chosen surplus employee data  
4               records with non-surplus employee data records,  
5               wherein both the chosen surplus employees and non-  
6               surplus employees have a common skill group;  
7       means for identifying one or more of the surplus employee  
8               data records as non-surplus employee data records  
9               based on the comparison; and  
10      means for changing the identified surplus employee data  
11               records to non-surplus employee data records based on  
12               the identification.

1       19. The computer program product as described in claim 14  
2               further comprising:

3       means for reviewing the chosen surplus group of employees  
4               based on one or more surplus criteria; and  
5       means for rejecting one or more of the chosen surplus data  
6               records based on the reviews.

1 20. The computer program product as described in claim 6  
2 wherein at least one of the surplus criteria is selected  
3 from the group consisting of organizational surplus  
4 guidelines, local laws, state laws, and national laws.